

**Application Documentation
Daimler Truck T5-Label Web-Shop**

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General

The Schreiner Group's web shop enables T5 labels to be ordered easily via a browser on the Internet and replaces Excel retrieval forms with the aim of optimising the label ordering process.

This documentation provides a step-by-step introduction to the use of the tool.

Contact information

For questions, please contact the following address:

Schreiner Group GmbH & Co. KG
Bruckmannring 22
85764 Oberschleissheim
<https://www.schreiner-group.com>

daimler-truck-shop@schreiner-group.com

This information is available on all pages of the web shop at the bottom of each page.

If you have any questions or problems using the web shop, please contact the above-mentioned contact.

The single steps

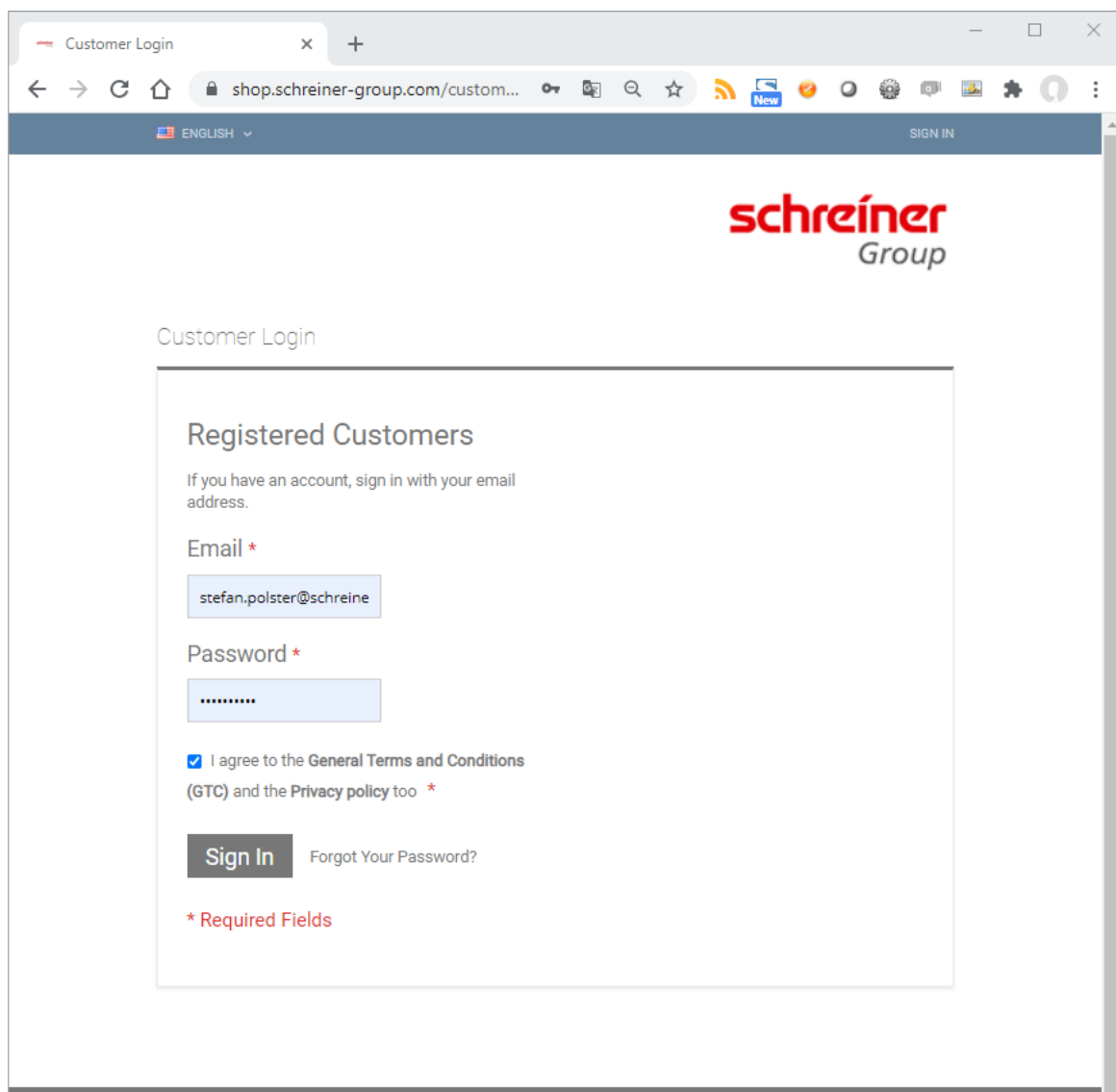
Register as a new user in the web shop

Users will be created in the web shop by Schreiner Group after approval of the load carrier manufacturer by Daimler Truck.

If you have not yet received any access data, please contact Schreiner Group using the contact addresses provided (see page 3). In addition, please obtain confirmation from the responsible Daimler Truck planner and send this confirmation to Schreiner Group.

Log in to the web shop on the login page

To log in to the web shop, please open daimler-truck-shop.schreiner-group.com in your browser, ideally on a PC or laptop, enter your e-mail address and password on the login page and agree to the *General Terms and Conditions* and the *Privacy Policy* by activating the checkbox.



The screenshot shows a web browser window with the address bar displaying 'shop.schreiner-group.com/custom...'. The page title is 'Customer Login'. The Schreiner Group logo is prominently displayed at the top right. Below the logo, the text 'Customer Login' is centered. A registration form is presented with the heading 'Registered Customers' and the instruction 'If you have an account, sign in with your email address.' The form includes an 'Email' field with a red asterisk, containing the text 'stefan.polster@schreine', and a 'Password' field with a red asterisk, containing a masked password '.....'. A checkbox is checked, with the text 'I agree to the General Terms and Conditions (GTC) and the Privacy policy too *'. Below the fields is a 'Sign In' button and a link 'Forgot Your Password?'. A red asterisk is followed by the text '* Required Fields'.

Figure 1: Login Page

Logging in for the first time

As soon as you have been created as a new user in the shop (see above, Register as a new user in the web shop), you will not yet have a password. You will receive a corresponding e-mail request or click on *Forgot Your Password?* on the login page of the web shop.

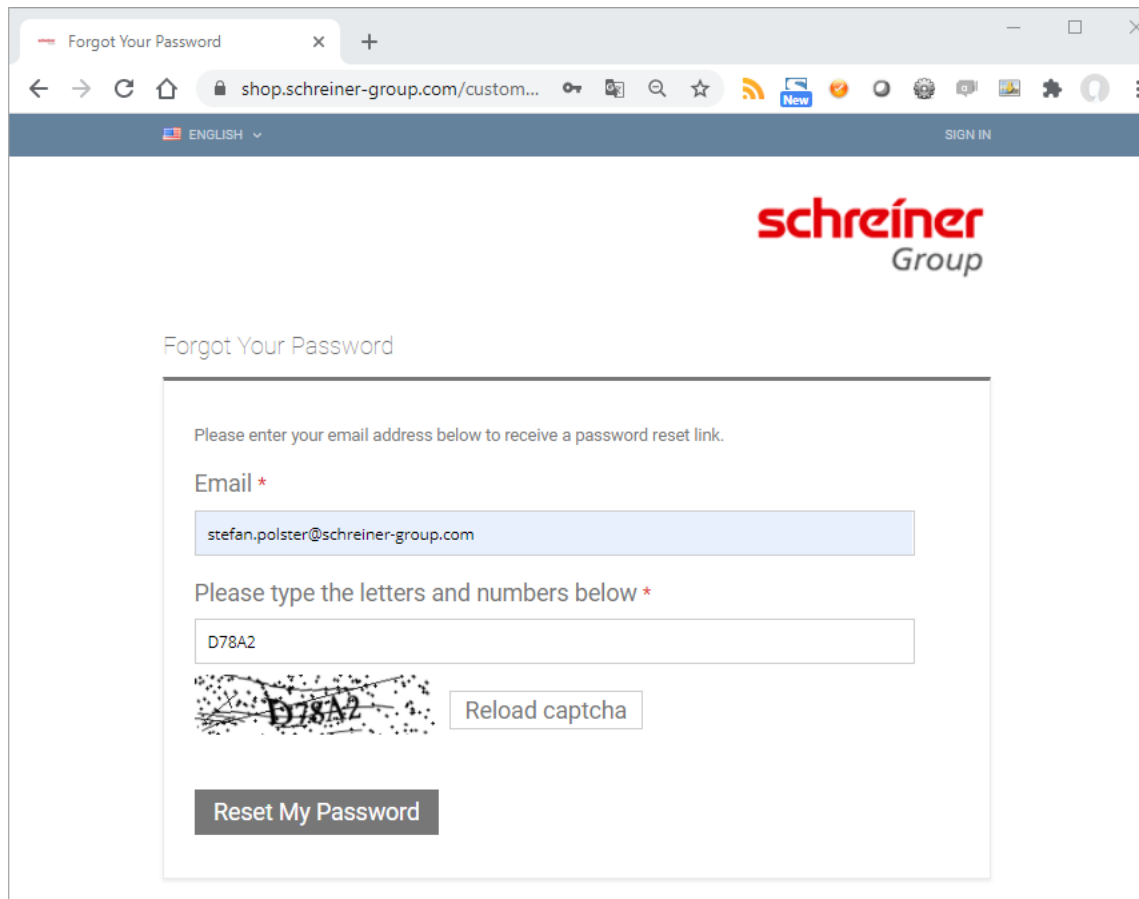
The screenshot shows a web browser window with the address bar displaying 'shop.schreiner-group.com/custom...'. The page title is 'Forgot Your Password'. The Schreiner Group logo is at the top right. Below the logo, the text 'Forgot Your Password' is centered. A form is displayed with the following elements: a text input field for 'Email' containing 'stefan.polster@schreiner-group.com', a text input field for a captcha containing 'D78A2', a captcha image showing 'D78A2' with a 'Reload captcha' button, and a 'Reset My Password' button at the bottom.

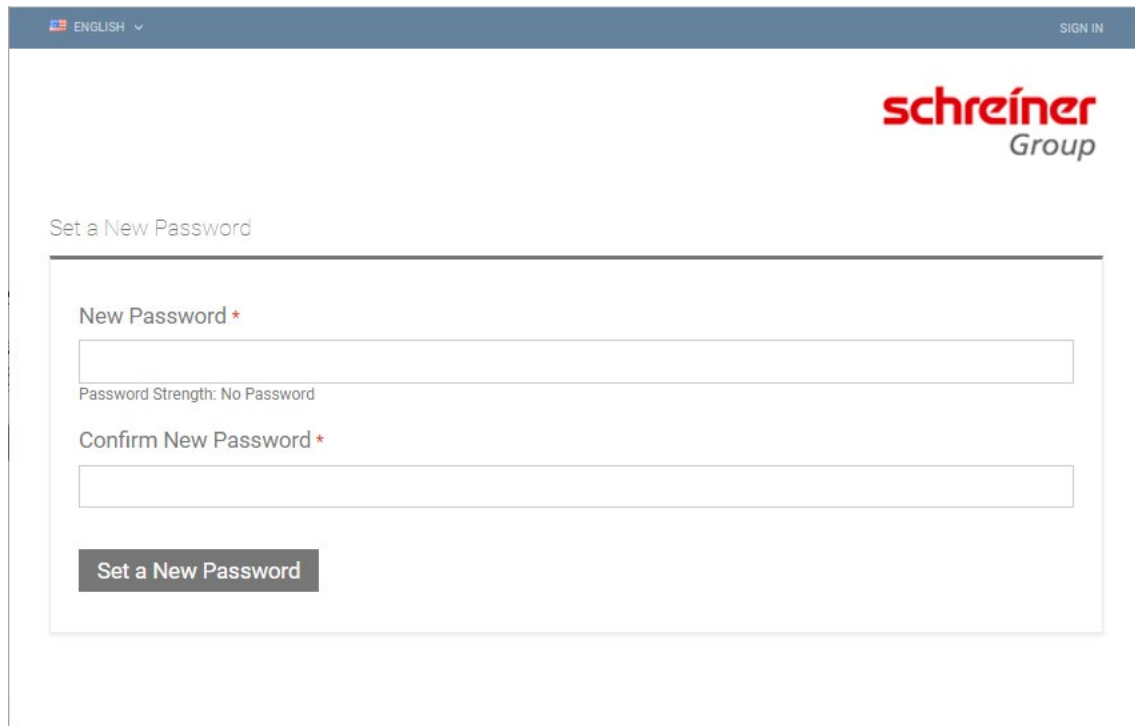
Figure 2: *Forgot Your Password*

On the next page, please enter your email address and the characters you see on the captcha. Complete the process with *Reset My Password*.

If the entered email address is available in the web shop, you will receive an email to set your password.

Setting the password

The password must consist of at least 12 characters and contain lower and upper case letters, numbers and special characters.



The screenshot shows a web interface for setting a new password. At the top, there is a dark blue header bar with 'ENGLISH' and a dropdown arrow on the left, and 'SIGN IN' on the right. Below the header, the 'schreiner Group' logo is displayed in the top right corner. The main heading 'Set a New Password' is centered. The form itself is a light gray box containing two input fields: 'New Password *' and 'Confirm New Password *'. Below the first input field, the text 'Password Strength: No Password' is shown. At the bottom of the form is a dark gray button labeled 'Set a New Password'.

Figure 3: Set a New Password

Select desired category

When you first open the web shop, you will see the categories of the T5 labels. These categories are available on all pages of the web shop at the top.

Select the desired category by clicking on it with the mouse. You can also navigate to this Home page by clicking on the Schreiner Group logo.

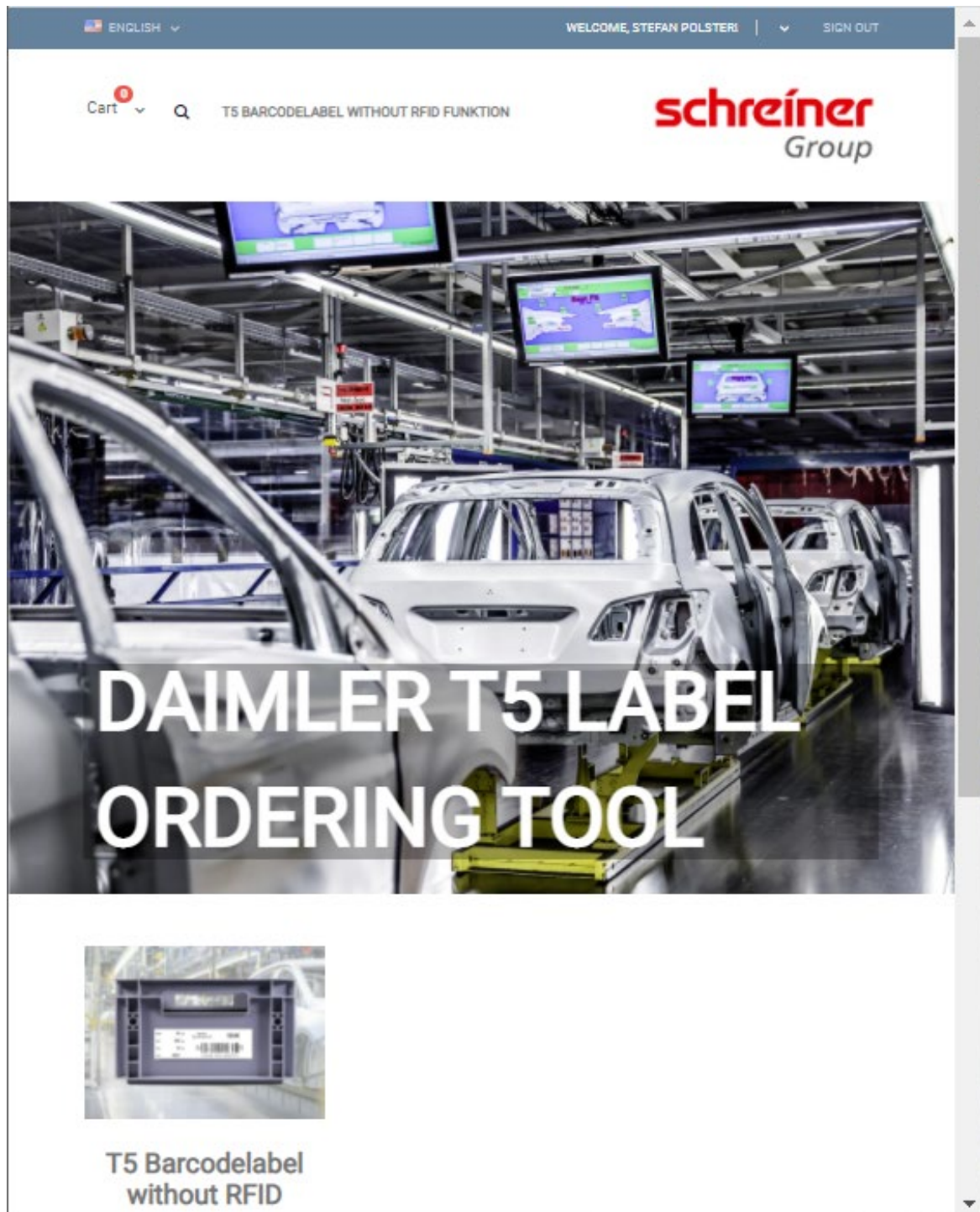


Figure 4: Select Desired Category

Customise list view

In the selected category you will find a list of all T5 labels available in this category. You can customise the list view and set the sort order by clicking on the desired icon above the list.

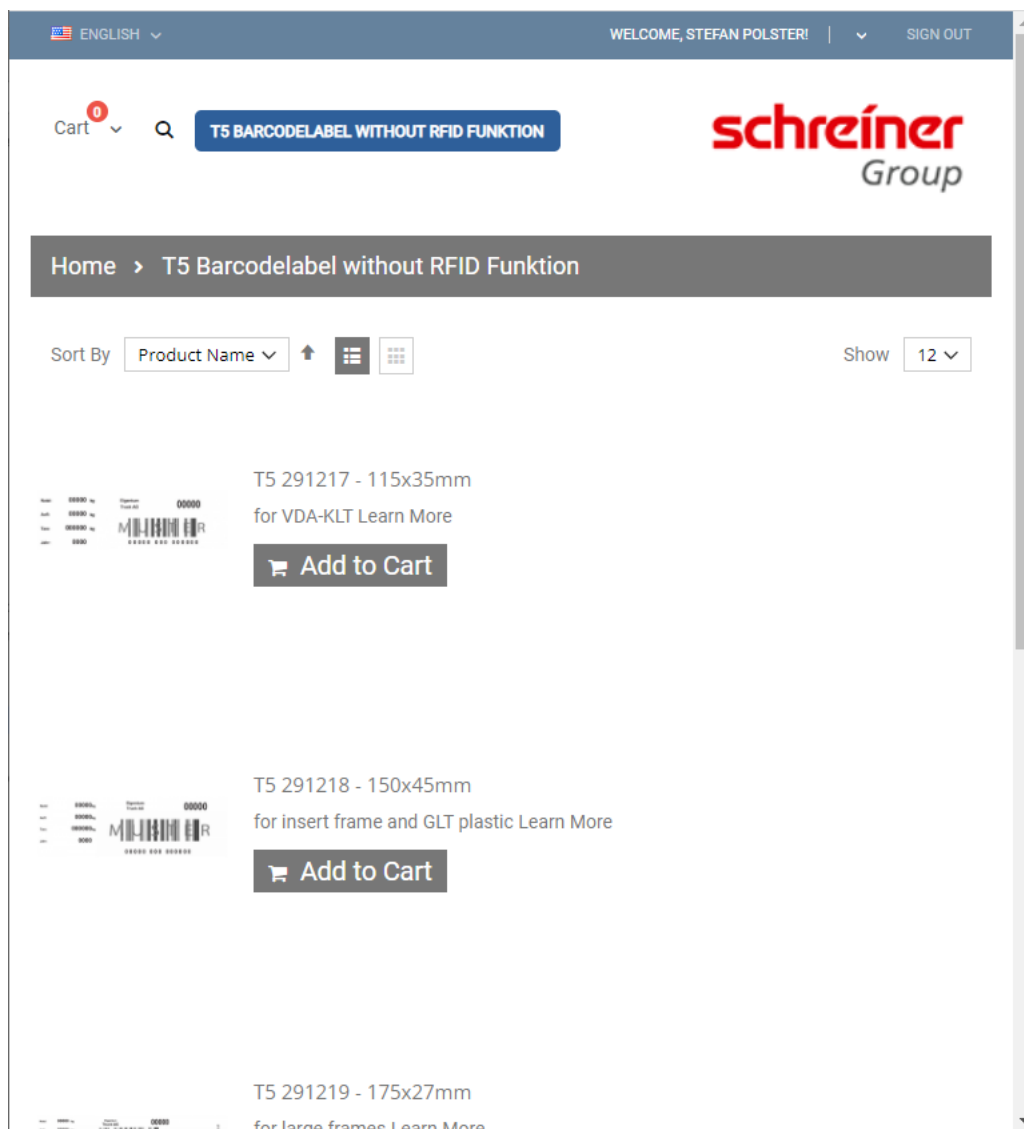


Figure 5: List View in a Category

Select the required label

You can select the required label in the selected category by clicking on the picture or the T5 number or find it directly via the search (magnifying glass at the top).

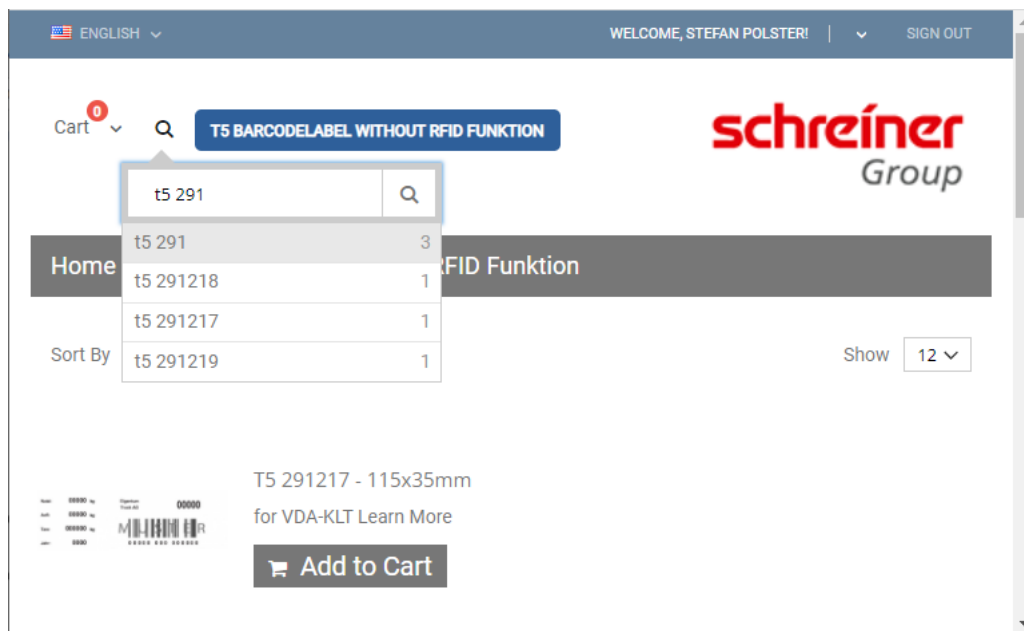


Figure 6: T5 Label Search via Magnifying Glass

If a required label does not appear in the list or the search result, please contact the responsible contact address at Schreiner Group (see page 3).

After selecting the label, a new page opens where you can find general information about the label such as

- Number of load carriers
- Label per load carrier
- Shipping and production options

specify.

If express production and/or shipping is required, please contact the relevant contact address after completing the order process so that we can clarify the scheduling details with you.

ENGLISH

WELCOME, STEFAN POLSTER!

SIGN OUT

Cart

Q

T5 BARCODELABEL WITHOUT RFID FUNKTION

schreiner Group

Home > T5 291217 - 115x35mm

Nuttl: 00000 kg

Auft: 00000 kg

Tare: 000000 kg

Jahr: 0000

Eigentum Truck AG

00000

00000 000 000000

T5 291217 - 115x35mm

based on Daimler Purchase Contract No. 2001007163 from 1st of May 2020
Label production takes place every Wednesday. All orders for the respective
production run submitted till Tuesday 2 p.m., will be delivered on Friday of
the following week. For deliveries outside the EU the delivery date is
calculated outgoing of the following week. Urgent deliveries need to be
requested separately.

for VDA-KLT

QUANTITY

Number of load carriers + safety adding at your own discretion

200

Label per load carrier

2

Total amount in pieces: 400

PRODUCTION

Standard

SHIPPING

Standard

CONFIGURATION

Configuration

Figure 7: Article View with General Information

To configure the individual details on the label, please click on *Configuration*. A new page opens with the input fields for the configuration and a preview of the label.

Configuration of a Label

When configuring the label, the individual details can be entered in the fields provided. Since the entries are validated - e.g. whether the T5 no. has 4-7 digits or a number is entered for the payload - the risk of error is reduced.

If you do not have information such as tare, payload or load from the responsible LT series planner at labels for sample LT, fill in the corresponding fields with 0. Please do not leave these empty, otherwise you will receive a validation error.

Back



Background Color

Black-white ▼

Note: Colours may differ in the preview!

T5-No.

12345

Payload

111

kg

Load

222

kg

Tare

3,3

kg

Year

2022

Plant Code

123

Plant City

Oberschleissheim

Packaging Manufacturer

Schreiner Group GmbH & Co. KG

Layout

Daimler Truck AG ▼

Nutzl: 00000 kg
Auf: 00000 kg
Tara: 000000 kg
Jahr: 0000

Eigentum
Truck AG 00000


0 0 0 0 0 0 0 0 0 0 0 0 0 0

Preview PDF

☐ High Resolution Preview

Load Project

Figure 8: Configuration of a T5-Label

By clicking on *Preview PDF* you will receive a non-binding preview of the configured label. When the configuration data has been entered completely, the configured label is placed in the cart by clicking on *Add to cart*. You will receive an overview of the cart on a new page (see "The cart at a glance"). Click on *Back* to close the window and return to the general information.

[Back](#)



Background Color Black-white ▼

Note: Colours may differ in the preview!

T5-No. 12345

Payload 111 kg

Load 222 kg

Tare 3,3 kg

Year 2022

Plant Code 123

Plant City Oberschleissheim

Packaging Manufacturer Schreiner Group GmbH & Co. KG

Layout Daimler Truck AG ▼

Nutzl: **111** kg

Aufl: **222** kg

Tara: **3,3** kg

Jahr: **2022**

Eigentum **12345**

Daimler Truck AG



1 2 3 4 5 1 2 3 0 0 0 0 0 0

 Refresh
 Add to cart

☐ High Resolution Preview

 Save Project
 Load Project

Figure 9: Configuration Page after Clicking on *Preview PDF*

Saving a configured label as a project

If you need a configured label in future orders, you can save it as a project by clicking on *Save Project* below the preview.

Save Project

Project Name

My Project T5 291217

Project Description

This is a configured label as template

Back Without Saving

Save Project

Nutzl:	111 kg	Eigentum	12345
Aufl:	222 kg	Daimler Truck AG	
Tara:	3,3 kg		
Jahr:	2022		
		1 2 3 4 5 1 2 3 0 0 0 0 0 0	

Figure 10: Save Project

Loading a configured label saved as a project

If you have already saved a configured label as a project, you can load it again on the configuration page if necessary. To do this, click on *Load Project* below the preview.

Load Project

Filter by name/description

Type to filter

My Project T5 291217

This is a configured label as template

Nutzl:	111 kg	Eigentum	12345
Aufl:	222 kg	Daimler Truck AG	
Tara:	3,3 kg		
Jahr:	2022		
		1 2 3 4 5 1 2 3 0 0 0 0 0 0	

Back Without Loading

Load Project

Delete Project

Figure 11: Load Project

The Cart

The cart can be displayed at any time by clicking on *Cart* at the top of the page. The number in the red circle above the *Cart* indicates how many labels are in the cart.

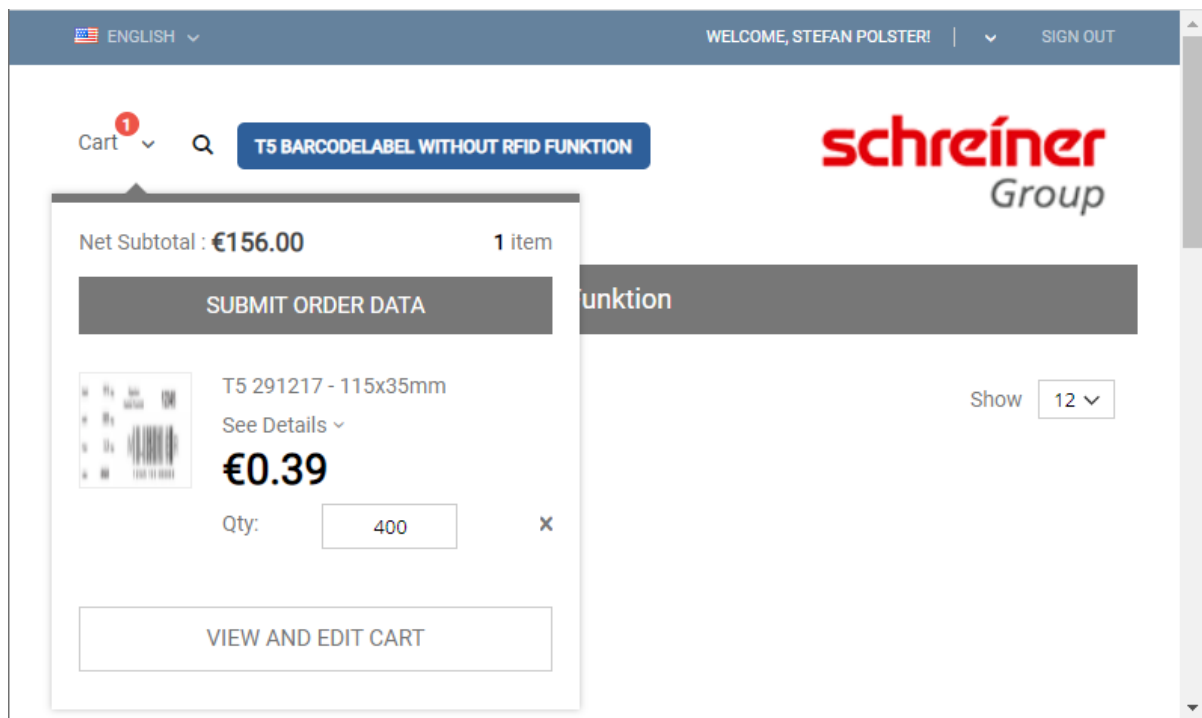


Figure 12: Cart Preview

You will first get a brief overview of the shopping basket and can then open the complete overview of the shopping basket by clicking on *View And Edit Cart*. You can also jump directly to submit the order data of the cart by clicking on *Submit Order Data* (see page 16).

The cart at a glance

In the cart you will see all the labels that have already been configured and placed there. On the right-hand side you will see a summary and a non-binding, provisional total price (net) for the cart.

The screenshot displays the Schreiner Group web shop interface. At the top, there's a navigation bar with 'ENGLISH' and 'WELCOME, STEFAN POLSTER!'. The main header shows 'Cart' with a notification icon and a search icon. The product title is 'T5 BARCODELABEL WITHOUT RFID FUNKTION'. The shopping cart table has columns for 'Item', 'Price', 'Qty', and 'Subtotal'. The item 'T5 291217 - 115x35mm' is listed with a price of €0.39 and a quantity of 400, resulting in a subtotal of €156.00. To the left of the item details is a small image of the label. To the right, a 'Summary' box shows the subtotal (€156.00), tax (€0.00), and net total (€156.00), along with a 'Go to Checkout' button. At the bottom of the cart, there is an 'Update Cart' button.

Figure 13: Cart at a Glance

You can remove an item from the cart (X below the item). Then update the cart by clicking on *Update Cart*. In order to avoid errors, however, we recommend that you reconfigure the label position as described above if you have made mistakes in the previous entry.

As soon as you have placed all the required labels in your cart, prepare the order of the cart by clicking on *Go to Checkout*.

Transmitting the order data of the cart

Select shipping address in cart

To submit the order data of the cart, select the desired shipping address in the first step.

The screenshot displays the 'Shipping Address' selection step in the Schreiner Group web shop. At the top, a progress bar indicates the current step is 'Shipping' (1) and the next step is 'Review & Payments' (2). The 'Shipping Address' section shows a list of addresses, with 'Schreiner Group GmbH & Co. KG' selected. The 'Order Summary' box on the right shows '1 Item in Cart' with a total of €156.00. The 'Shipping Methods' section shows '€0.00 Free Shipping Standard'. A 'Next' button is at the bottom right.

Figure 14: Select Shipping Address

The shipping and billing addresses cannot be freely changed in the web shop by the web shop user during the order process. However, it is possible to request missing shipping and billing addresses or changes to existing shipping addresses via the responsible contact address at Schreiner Group (see page 3).

When ordering through Daimler Truck employees, please note that the shipping address in the web shop and in the Daimler Truck order must match in order for the process to be processed. Clicking on *Next* will take you to the next step, the selection of the billing address and the entry of the order number.

Approval workflow through a Daimler Truck planner

To have your T5 label configuration and order confirmed by a Daimler Truck LT series planner, please enter their valid eMail address in the *Add eMail for approval* field.

Figure 15: Add eMail address of LT series planner for approval

You can specify a second Daimler Truck LT series planner (e.g. a holiday substitute) by entering a second eMail address separated by commas.

Note: Daimler Truck AG and Schreiner Group GmbH & Co. KG strongly recommend approval by the LT series planner. If the order data is not sent to Daimler Truck as a workflow, the customer is liable for the label selection and the data configured on the label. Load carriers that are delivered to Daimler Truck with faulty labels and therefore do not function in the Daimler Truck RFID processes must be refitted with correct labels in a repair process at the LT manufacturer's expense after the fault has become known.

Note: Barcode labels without RFID function can only be reordered with approval from Daimler Truck (see page 21), if this is used.

Billing address and order numbers in the shopping cart

If the billing address is the same as the shipping address, tick the corresponding box. Otherwise, select one of the existing billing addresses.

After selecting the billing address, refresh the page by clicking *Update*.

In addition, enter the Daimler Truck order number of the load carrier order on which your label order is based and, optionally, the LT manufacturer order number from your ERP system separated by "/".

ENGLISH

WELCOME, STEFAN POLSTER! | SIGN OUT

Cart ¹ | T5 BARCODE LABEL WITHOUT RFID FUNKTION

schreiner Group

Shipping ☒ Review & Payments ☒

Add Additional Approval Email to this order (optional)

planner@daimlertruck.com, scdplanner@daimlertruck.com

Note: Reorders must always be released by Daimler.

Payment Method

Invoice

☒ My billing and shipping address are the same

Schreiner Group GmbH & Co. KG
Stefan Polster
Bruckmannring 22
Oberschleißheim, 85764
Germany
+4989315843194

Daimler Order Number (mandatory) / LT-Manufacturer Order Number (optional) *

Daim1234567 / SGR8765

☒ I agree to the General Terms and Conditions (GTC) and the Privacy policy too *

Submit Order Data

Order Summary

Net Subtotal	€156.00
Surcharge	€0.00
Shipping	€0.00
Shipping Standard - Free	
Net Total	€156.00

1 Item in Cart

	T5 291217 - 115x35mm	€156.00
	Qty: 400	
	View Details	

Ship To:

Schreiner Group GmbH & Co. KG
Stefan Polster
Bruckmannring 22
Oberschleißheim, 85764
Germany
+4989315843194

Shipping Method:

Shipping Standard - Free

Figure 16: Billing Address and Order Numbers

The order is forwarded to Schreiner Group by clicking on *Submit Order Data* and processed there.

If you are a Daimler Truck employee and submit order data, please note that Schreiner Group will not approve the order until we have received the order from your system (ERP – Covisint) and checked its content for compliance. The addresses in the web shop must match the order from the ERP system (billing address and delivery address).

If a billing address is missing or if an address changes, please inform the responsible contact address at Schreiner Group (see page 3) before completing the process. This address can no longer be changed afterwards.

Submitting order

After submitting the order, you will receive a confirmation e-mail with a PDF attached. If an approval has been requested, you will be informed about the approval status in separate e-mails. In the attached PDF you will find an overview of the labels ordered.

Note: To open the PDF, you need an appropriate PDF reader installed.

My Account

You can call up the information on your user account at the very top by clicking on the arrow next to your name. After calling up the information, you will see an overview of your user account.

Overview My Account

The overview summarises all information for your profile, such as existing shipping addresses and executed orders.

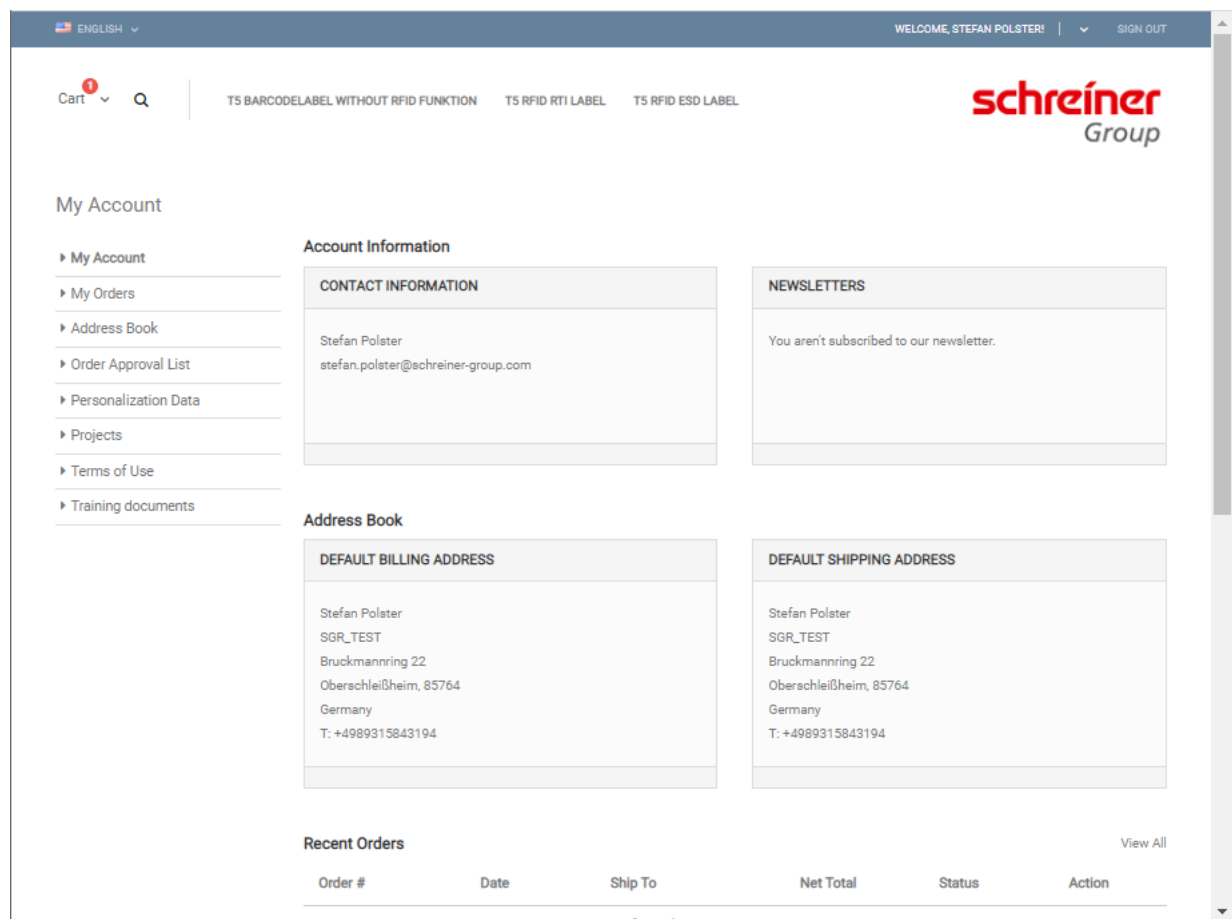


Figure 17: Overview My Account

My Orders

Here you get an overview of all previous orders with the individual items. To get more detailed information on an order, click on *View* at the end of the line with the order.

ENGLISH | WELCOME, STEFAN POLSTER | SIGN OUT

Cart | T5 BARCODELABEL WITHOUT RFID FUNCTION

Order # 4000000255 CANCELED on 21.02.2022
February 21, 2022

Print

My Account

My Orders

Address Book

Order Approval List

Personalization Data

Projects

Terms of Use

Training documents

Items Ordered

Product Name	Image	SKU	Price	Qty	Subtotal
T5 291217 - 115x35mm		T5 291217	€0.39	Ordered: 400 Canceled: 400	€156.00

Print Selection
T5 291217 Format: 115x35mm Label pro
Ladungsträger: 2 Versand: Standard Production: Standard

- T5-no.: 12345
- Payload: 111
- Load: 222
- Tare: 3,3
- Year: 2022
- Plant Code: 123
- Plant City: Oberschleissheim
- Packaging Manufacturer: Schreiner Group GmbH & Co. KG
- Background Color: Schwarz-weiss
- Layout: Daimler Truck AG

Number Range Reordering

Edit Item

Figure 18: View single order

Here you can also see the status in the release workflow of the order (see page 17) , if this is used.

This overview is for information only, no data can be changed here.

The two options for number range reordering and changing and re-releasing orders that were canceled in the workflow are described below.

Number range reordering is only possible for barcode labels and with approval from Daimler Truck

In the view of a single order, you can reorder individual labels by clicking on *Number Range Reordering*. A new window opens in which you enter the desired number range either as a single number or as a range separated by a hyphen, e.g. 32000-32001. If more than one number range is required for an item, click *Add Line*. The number LT should be set to 1 by default. The number of LT is calculated from the number range data and multiplied by labels per LT to the total number. Number LT leads to a further multiplication and is only intended for special cases agreed with Daimler Truck.

By clicking on Add to shopping cart, the number range reorder is placed in the shopping cart. (see page 13).

Number Range Reordering

T5 291217 - 115x35mm

Total Quantity: 18

Nutzl: 111 kg
Aufl: 222 kg
Tara: 3,3 kg
Jahr: 2022

Eigentum Daimler Truck AG

12345

12345 123 000000

Number Range	Labels pro LT
32100	2
32201-32208	2

[Add New Line](#) Add to Cart

Figure 19: Number Range Reordering

Change and re-release canceled orders

If an order is canceled by the LT Planner because individual data of the configuration do not match, the data can be changed and requested again in a new order.

Note: It is essential that the new order is released by the LT Planner again (see page 17).

Address Book

The address book shows the billing addresses and shipping addresses stored in the web shop. These cannot be changed in the shop. Should an address change, please inform the responsible contact address at Schreiner Group (see page 3).

Configuration Data

If the same data is frequently used in the configuration of a label (e.g. in the Plant field or the Plant No.), it can be stored in the configuration data and is then entered as a default in the respective field for every future configuration (see page 10).

Projects

When configuring a label, the label can be saved with the entered data as a project (see page 11).

Terms of Use

Here you will find the current terms of use in PDF format.

Note: To open the PDF, you need an appropriate PDF reader installed.

Training documents

The current version of the application documentation (this document) can be downloaded in PDF format in *Training documents*.

Note: To open the PDF, you need an appropriate PDF reader installed.

Change History

Status/Change	Date	Author
Initial creation	24.02.2021	Stefan Polster
- Text corrections - Note on correct addresses in section „Billing address and order numbers in the shopping cart“ - Table of contents inserted after cover page	21.10.2021	Stefan Polster
- <i>Daimler replaced by Daimler Truck</i> - <i>All figures / screenshots updated</i> - <i>Various small text corrections</i> - <i>In the chapter My Orders the sections Number range re-ordering is only possible for barcode labels and with approval from Daimler Truck and Change and re-release canceled orders have been added.</i> - <i>In the chapter My Account the sections Terms of Use and Training documents have been added.</i>	15.02.2022	Stefan Polster